

Late April	Cover letter and FA application to Candidates and Inquirers Request return to Presbytery by 7/15
July 1 st	Reminder postcard/e-mail/telephone call if application not yet returned.
July 15 th	Send copy of FA application and cover letter to appropriate Seminary.
Late July	Presbytery office supplies dollar amounts to be distributed: Presbytery budget line item Amay James Ridenhour Scholarship (PW of First Pres. Concord)
Early August	CPM sub-committee meets to determine awards
Mid August	Amounts are presented at the next CPM meeting for approval
Late August	Notification/loan agreement letters go to I/C Letter to seminaries with notice of award amounts Letter to PW of First Pres. Concord and cc'd to Candidate who received the award.

The Presbytery office receives loan agreement letter, and the check is mailed directly to the seminaries.

8/2/02