

**DIRECTOR OF YOUTH MINISTRIES
AT FIRST-ALBEMARLE PRESBYTERIAN CHURCH**

PRIMARY FUNCTIONS

- plan and supervise programs for Youth Group
- coordinate volunteers to serve for Youth Group
- coordinate Youth Sunday
- plan outings and mission trips when appropriate
- coordinate Wednesday afternoon activities & week-end outings for Faith Explorers (4th & 5th Graders)

PERSON DESCRIPTION

The qualified person for this position will be someone who:

- is experienced in and enjoys working with youth in teaching and organizational aspects
- works well independently and with others
- has the ability to communicate effectively
- is able to recruit and encourage people in volunteer roles
- has an affirming nature
- has a deep faith and is able to verbalize it

WORKING RELATIONSHIPS

The Director of Youth Ministries will work:

- under the direct supervision of the Pastor. Regular meetings will be held to review and coordinate.
- with the minister in integrating youth into the life of the church
- with church members who serve in volunteer roles
- with parents of youth group members
- with the office manager and other part-time staff

TYPICAL WORKING HOURS

This position will require approximately 15 hours per week. The time is flexible. It is expected, however, that the Director of Youth Ministries will be present for Youth Group, Youth Sunday, and as many Sundays as possible.