



DIRECTOR OF MUSIC

Position Summary:

Providence Presbyterian Church is a PCUSA congregation which recently celebrated 255 years of worship in Charlotte, North Carolina. PPC's music ministry provides key elements to our two traditional worship services each Sunday morning with contributions from the adult and handbell choirs, soloists and guest musicians. Additionally, PPC music has offered special programs of Handel's *Messiah* and *Only Love, A Christmas Cantata*, as part of our effort to bring God's great gift of music to the community at large. Our music ministry is focused on making music to the glory of God through choirs, handbells, singing during services by all members of PPC. Music is a joyful and vital part of our worship and the life of our church family.

The Director of Music at Providence Presbyterian Church shall implement and maintain a comprehensive music ministry such that the congregation of Providence grows in the ability to worship and praise God through music and song and that appropriate opportunities exist for all who wish to Participate.

Responsibilities:

- Direct the Adult Choir and the Bell Choir
- Coordinate children and youth music opportunities with the Children's Ministry Team
- Identify new musical opportunities and provide occasions for congregational musicians and singers to share and exercise their talents and gifts
- Recruit members for vocal and bell groups, soloists and musicians for regular services or other musical programs
- Work with pastoral staff to:
 - Enhance worship through music
 - Plan music for worship and secure musicians as needed
 - Help select music and secure organist for weddings and funerals as needed
- Work with the Music Committee to:
 - Plan and coordinate budget requests and expenses
 - Advise and consult concerning special worship and music programs
- Attend Music Committee meetings

Qualifications/Qualities:

- A degree in music is preferred with experience in choral direction
- Ability to lead various choirs, including handbells, in a church setting
- Must be an enthusiastic person of faith who views music as an integral part of worship
- Approachable, welcoming, and inclusive
- Thorough, organized, and planful

- Ability to communicate clearly and effectively, verbally and in writing, with persons of all ages
- Ability to work collaboratively and positively with staff, members, and community partners
- Be a self-starter, demonstrate initiative and show a willingness to take on extra projects when needed
- Be flexible in order to meet the challenges and changing needs of the church
- Be supportive and function as a contributing member of the PPC team

Details of Employment:

- This is a part-time salaried position (nominally 20 hours per week), with salary dependent upon experience.
- Position open April 12 until position has been filled.
- Two weeks paid vacation. One-week paid study leave per year. Two paid sick days per year, non-accruable.
- Responsible to the Senior Pastor and Personnel Committee.

To apply, send email with resume to: Rebecca Kurtz, Chair, Personnel Committee, 10140 Providence Church Lane, Charlotte, NC 28277 [email: personnel@ppc1767.org]