

Director of Christian Formation and Discipleship

First Presbyterian Church is in a season of transformation and growth. We describe ourselves as “deeply rooted and branching out.” In recent years we have discerned God calling us to prioritize Holy Spirit-Centered Discipleship, Hands on Local Mission, Friendships Across Difference, and Embracing the Unchurched in mission and ministry as a church.

This role will lead our congregation in discipleship and Christian formation as we pursue our mission priorities. This role will guide visitors into integrated membership and invite members into deeper discipleship through formation, friendship, and fellowship.

Responsibilities:

- **Discipleship: Grow in Friendship**
 - Will oversee the New Member process
 - Will seek to involve all members in the life of the church
 - Will connect members to one another through small groups
 - Will work with the Grow Elder and Grow in Friendship Chair
- **Discipleship: Connect by Gathering**
 - Will serve as the staff liaison for church special events
 - Will facilitate church retreats
 - Will work with the Connect Elder and Gather Chair
- **Christian Formation: Grow in Faith**
 - Will coordinate, plan and participate adult and children’s Sunday School
 - Will coordinate, plan and facilitate First Kids, Confirmation, Windows to Worship and VBS
 - Will work with Grow Elder and Grow in Faith Chair

Education Requirements:

- Bachelors of Science or Bachelors of Arts in Education or related field
- Seminary or Bible Education, preferred

Qualifications & Skills:

The ideal candidate would:

- Have a deep and active relationship with God
- Understand the tenets of Presbyterian tradition
- Respect the history of First Presbyterian Church
- Be a team-builder and team-leader
- Be self-motivated and able to motivate others
- Be innovative, forward-thinking, and action-oriented

Qualifications & Skills Continued:

- Be inclusive
- Build trust
- Be a problem-solver and a collaborator
- Have strong oral and written communication skills
- Maintain confidentiality

Salary and Benefits:

- Full-time (Hours are flexible based on events and activities.)
- Beginning Salary Range: \$45,000-\$50,000
- Benefits at no cost to the employee
 - Employee Health Insurance
 - Death/Disability
 - Pension/Retirement
 - Vacation Days (minimum of 1 paid week 1st year with incremental increases)
 - 8 paid personal days
 - 10 paid holidays

Reports to: Head of Staff

Review Process:

- 90 Day Evaluation conducted by the Head of Staff.
- Annual performance review conducted by the Head of Staff with input from teams that work with the Director of Christian Formation and Discipleship.
- The Personnel Team will review the performance evaluation, as needed.
- The Business Administrator will maintain the Annual Performance Review.

To Apply:

Please submit a cover letter and resume to mcduffkp@yahoo.com with the subject line "Christian Formation and Discipleship."